

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of
May 18, 2016 7:30 p.m.
Held at Luau Coffee, 40W301 Route 64, Campton Hills, Illinois

A. Call to Order

President Berry called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:30 p.m. President Jack Berry, Trustees Steven Cartwright, Mark Gordon, and Robert Knowlton were in attendance. Trustee Dave Phillips was absent due to another commitment.

B. Pledge of Allegiance

President Berry led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public and Guests

Debby Ballot, 4N605 Snowbird Court, Campton Hills, Il.

D. Public Comments

Ms. Ballot had no comments at this time.

E. Meetings

1. Campton Township Board Meeting

The Campton Township Board meeting - no report.

2. Village of Campton Hills Board Meeting

The Village of Campton Hills Board meeting - no report.

F. Review and Approval of the Minutes of the April 20th, 2016 Meeting

Minutes of the April 20th, 2016 regular meeting were presented. Trustee Knowlton made a motion to approve the minutes as presented, seconded by Trustee Gordon. A vote was taken and the motion passed unanimously.

G. Review and Acceptance of Reports

1. Treasurer's Report

i. Report of Current Balances

Checking Acct. Beginning Balance:	\$ 1,437.81
0 Credits:	\$.00
4-13-16 #1037 To Knowlton for reimbursement	\$ 100.00
For Mail Chimp expense:	
4-29-16 #1038 To Intersites progress payment:	\$ 67.80
Ending Balance 04/30/16:	\$ 1,313.82

Money Market Beginning Balance:	\$ 11,684.07
1 Credits: monthly interest:	\$.46
0 Debits:	\$.00
Ending Balance 04/30/16:	\$ 11,684.53

Trustee Berry and Cartwright presented the Treasurer's report.

Trustee Cartwright made a motion to approve the Treasurer's Report, seconded by Trustee Knowlton. A vote was taken and the motion passed unanimously.

ii. Presentation of Outstanding Bills

We discussed the balance of the Intersites progress payment of approximately \$660.00 for the development of our new Web site.

iii. Vote to Pay Outstanding Bills

Trustee Gordon made a motion to approve payment to Intersites for a progress payment not to exceed \$660.00. The motion was seconded by Trustee Knowlton.

A roll call vote was taken: Trustee Cartwright – Y, Trustee Gordon – Y, Trustee Knowlton – Y, Trustee Phillips – absent, President Berry – Y. Motion passed.

2. Monthly Reports - Waste Management Data

i. Tonnage Report

Trash, Recycling and Yard Waste volume were reviewed for April 2016 with total Lbs./Customer of 280.55 which is higher than April 2015 and higher than March 2016 which did not include any yard waste collect. Yard waste collection for 2016 started April 1st, 2016.

ii. Missed Pick-Up, Complaints and Unresolved Report

There were 14 issues reported for April, none of which need further follow-up by CTSWDD or WM.

3. Residents' Queries

There were three residents' queries reviewed at the April meeting. Rob noted that several people asking when they would receive the Yard Waste Carts. Rob followed up with Vaughn at Waste Management.

H. CTSWDD Web Site Maintenance and Push Notification

1. CTSWDD Web Site Maintenance and Push Notification

We discussed the options of paying a \$400.00 annual fee for Mail Chimp or pay as we use it. We agreed to hold off on a decision until after we are ready to use it on a regular basis.

We discussed how often we should update our Email list in mail chimp for changes in home ownership within the CTSWDD service area. We decide that we would update our file quarterly at this time.

We noted that the full contract and the contract synopsis are not in the current Website. Trustee Knowlton will review Website and follow up with Intersites.

It was also noted that the Treasure's reports, survey results and other items are not included in the Website and now that the basic Website is done we can add these items to the site.

I. Old Business

President Berry reviewed the CTSWDD Cart Distribution Analysis provided to Trustee Phillips by Waste Management. They are as follows:

	Recycling	Waste	Yard Waste
35 gallon	178	498	0
64 Gallon	3979	541	0
96 Gallon	561	3724	87
Total	4718	4763	87

This reflects that 21.81% of our constituents are using the modified volume plan and realizing a savings to the prior contract. 78.19% of our constituents remained on the Take All Plan.

President Berry noted he received 200 of the Kane County Recycles brochure and put some of them at Luau Coffee our meeting site. He has additional copies if we need them.

President Berry noted that he received the Census Bureau forms, which he completed and returned.

We reviewed the Action item lists and closed several items. We also reviewed the additional tabs for Key Contacts and Notes for future contracts.

J. New Business

No new business was presented.

K. Adjournment

At 8:05 p.m. Trustee Gordon made a motion to adjourn the meeting, seconded by Trustee Knowlton, motion carried on a voice vote.

