

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of
April 21, 2014 7:30 p.m.
held at the Campton Township Community Center

A. Call to Order

President Berry called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:33 p.m. President Jack Berry, trustees Debby Ballot, Mark Gordon, Denise Morgan and Dave Phillips were in attendance. Guests in attendance included Jennifer Jarland, Kane County Recycling Program Coordinator and Walter Willis, CTSWDD contract consultant.

B. Pledge of Allegiance

President Berry led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public

Jesse and Emily Varsho, 2N215 La Fox Road

D. Public Comments

They asked to if they could hold their comments until later in the meeting.

E. Introduction of Jennifer Jarland, Kane County Recycling Program Coordinator

Ms. Jarland is part of the Waste Haulers Recycling Association. She noted that the CTSWDD contract has different recycling rules than the Kane County Recycles flyer. Two areas that are different are leaving plastic caps on water bottles and battery recycling. She is very interested in the Campton Township resident's feedback and survey results. Ms. Jarland is in the process of updating Kane County's Solid Waste Plan. It is a 5-year update which she should have a draft of by July or August. She has made contact with all the municipalities but the only other township Solid Waste district she has spoken with is Plato Township. Moving forward, as she becomes acquainted with more township Solid Waste districts she will keep CTSWDD in the loop and would like to share contract information. The Kane County Recycling booklet comes out in April. If CTSWDD has specific differences they can be listed in the Kane County booklet.

F. Public Forum Review with Walter Willis, CTSWDD contract consultant

Mr. Willis was given an updated timeline which he will review. The next step in the process will be to articulate what CTSWDD would like a quote on. What kind of changes does CTSWDD want to make to the current contract? Is CTSWDD happy with the service and the price? Is CTSWDD willing to get into contract negotiations with WM or solicit bids? CTSWDD should give themselves at least 6 months to get bids. The board will ask WM to have quotes available at the May meeting. If WM wants to move towards automation then carts for trash should be provided without extra charge.

After discussion by the board, the decision to negotiate or create an RfP (Request for Proposal) will be made after the first quote comes back from WM.

Mr. Willis suggested a graduated cart option rather than stickers for residents that don't produce much garbage. The choice of sizes for waste carts would be 35, 65 or 95-gallon. If a resident had more garbage one week then their container would hold they could buy a sticker

for the extra garbage. There would only be one sticker for yard waste or extra trash. CTSWDD could switch over to the graduated carts gradually by keeping unlimited waste pick-up for a time, then phasing it out. The rollout would be fairly significant roll out, but it is a very green way to go. Everyone would get a waste cart, probably 65-gallon, and the residents that already rent a cart would have the option of switching to a 35-gallon or 95-gallon waste cart. Written into the contract would be a one-time option to switch to a different size cart, usually within 60 days. There would be a charge if they want to make a more than one change of cart size.

If CTSWDD decided to go with unlimited waste pick-up with a limited option then the default cart would be a 95-gallon. With the limited option there would be a different color lid on that waste cart. If the resident had more garbage one week than a 95-gallon cart would hold they could buy a sticker for the additional garbage.

The above options are good for cleanliness, esthetics, productivity, and reducing workman's compensation. For people that have their own cans, the garbage hauler could take the old cans if they no longer want them. These options will need a Public Relations effort by the hauler, CTSWDD and Kane County. Usually the hauler will pick a month, like the month of June to do all the cart upgrades. Mr. Willis suggested advertising heavily and robot calls.

CTSWDD could have the waste hauler quote on a 3-cart option, the 3rd cart being for organics. The organics pick-up includes food scraps and yard waste. What some towns have opted for is allowing the food scraps to be put in the craft bags with the yard waste, but the drivers need to know that, so when they go to a compost facility that allows food scraps. There is a compost facility that takes food scraps near Campton Township. The only concern would be animals getting into the craft bags.

The board asked Mr. Willis about senior discount pricing. It is usually about 10% and the resident would have to demonstrate that the head-of-household older than age 65. This may be cost prohibitive. Trustee Gordon thought age should not have to determine the cost. It is not just senior citizens that may not have much garbage. A resident with a 35-gallon cart should have a smaller garbage bill, which would be the same as a discount but would apply to all residents.

CTSWDD needs to make check that all the locations that need waste and recycling carts have them and that all events are covered. This should include the Fire Department, Village, and Township. Trustee Gordon mentioned that the Fire Department does not have recycling carts.

It should be in the contract to do a newsletter or stickers every other year. CTSWDD can piggyback on some of the other local forms of communications four times a year. Trustee Ballot mentioned that messages on bills don't tend to work.

Since there is only one resident using the twice-a-week service, it should be phased out of the next contract.

Mr. Willis suggested CTSWDD find out exactly what WM does with the batteries that are being put on top of residents recycling carts. Ms. Jarland said that the batteries recycled through Kane County are put in a separate bin. Campton Township is one of the few areas that recycle

batteries at the curb. Some residents have reported seeing the batteries taken from the lid of the container and thrown in with the rest of the waste.

Trustee Phillips asked about specifying the kinds of trucks to be used in the contract. Mr. Willis said that the bio-diesel trucks are almost as clean as the CNG (compressed natural gas) trucks. Mr. Willis believes that the trucks are bio-diesel, but will ask if they are working towards CNG trucks.

Trustee Ballot asked about the trucks routes to transfer stations that were brought up a resident at the Public Forum. Specific routes would make it so limited areas are impacted by trash leaving the trucks and then the hauler would be responsible to pick up trash in those areas. Mr. Willis said he was never asked to inquire about this before but he will ask now.

Matt Hernandez from Waste Management will be given the above information so he can work up some quotes for the May 19, 2014 meeting.

In the current contract we have wording for disasters but dumpsters are being supplied for the township and they are not part of the contract. CTSWDD is not sure how many have been used but the dumpsters should probably be written into the next contract.

Trustee Phillips asked about the recycling markets. Mr. Willis said that the markets have been pretty flat, not robust. We can ask if the district can get some of the benefits when the markets are good, like continuing to educate the public, but not impact rates if the markets are bad. Trustee Phillips suggested maybe an annual white goods clean-up day or something like that.

D. Public Comments

Jesse Varsho

- Question for Mr. Willis - For communities like ours where there is a lot of open space, what do you see over the next 5 years, are those communities going RFP or renegotiating? Mr. Willis said that 70+ or more will renegotiate with their current provider.
- Question for Mr. Willis - What are the principle reasons that a community decides to go RFP? Mr. Willis said that it is usually for better rates.
- Question for Mr. Willis – There is technology now where they can steam-clean the carts, would we consider writing this in to the next contract? Mr. Willis said if the CTSWDD would like that to be quoted he could get a quote but none of the districts he represents have asked for that.

Emily Varsho

- They do not like Waste Management. They have a lot of problems with the drivers. They live on La Fox Road and there are countless times that she had to retrieve the carts from the ditch. They have a 50' driveway that runs 800' then opens up. Two families put their garbage out at the end of the driveway so the area is congested. One time they put out a tire and it was not taken but instead they left the tire in the middle of the driveway. She had to park her car on La Fox Road that has very little shoulder, run across the road, remove the tire, then run back to the car and proceed across the road. This has happened with the carts also, where they will leave the carts in the middle of the driveway. She has seen garbage flying out of the trucks on La Fox Road, Rte. 38, and the cul-de-sac that is the

next to entry off of La Fox Road. There are many trucks that use that cul-de-sac as a turnaround.

G. Review and Approval of Minutes – March 2014 Regular Meeting

Minutes of the March 17, 2014 regular meeting were presented. Trustee Ballot made a motion to approve the minutes as amended, seconded by Trustee Gordon. A vote was taken and the motion passed unanimously.

Review and Acceptance of Reports

1. Treasurer’s Report

i. Report of Current Balances

Beginning balance:	\$ 4,956.37
Deposits:	\$ 0.00
Checks:	\$ 0.00
Ending Balance:	\$ 3,787.47
Money Market balance:	\$17,670.33

Trustee Gordon made a motion to approve the Treasurer’s Report, seconded by Trustee Ballot. A vote was taken and the motion passed unanimously.

Trustee Phillips was asked by our accountant, Lee J. Howard, Ltd., PC., to purchase QuickBooks with the approximate cost of \$140 (per Costco.com). Trustee Phillips made a motion to purchase QuickBooks, seconded by President Ballot. Roll call vote: Trustee Ballot – Y, Trustee Gordon – Y, Trustee Morgan – Y, Trustee Phillips – Y, President Berry – Y. Motion passed.

ii. Presentation of Outstanding Bills

Denise Morgan
– reimbursement for the purchase of SurveyMonkey for 1 year - \$204.00

iii. Vote to Pay Outstanding Bills

Trustee Phillips made a motion to reimburse Denise Morgan for the purchase of SurveyMonkey for 1 year for \$204.00, seconded by Trustee Ballot. Roll call vote: Trustee Ballot – Y, Trustee Gordon – Y, Trustee Morgan – Y, Trustee Phillips – Y, President Berry – Y. Motion passed.

2. Waste Management Monthly Reports

Report received. No inconsistencies.

3. Residents’ Queries

One resident asked how to get rid of their dehumidifier. Trustee Ballot responded that it should be accepted by WM, but if the driver doesn’t take it there are drop-off locations that can be found on the Kane County Recycles website. The rest of the emails were in lieu of taking the survey.

Old Business

1. New Contract Negotiations

i. Discussion, next steps developed

- 1.) CTSWDD will need to talk to the township and the village during the entire process.
- 2.) CTSWDD will need to communicate to the public, not only through the waste hauler but also through other means.
- 3.) Trustee Ballot's term is coming to an end. How can CTSWDD retain Trustee Ballot with her knowledge of the industry during the negotiation process?
- 4.) CTSWDD will need numbers to compare to the quotes that WM gives us in May. Mr. Willis should be able to give us comparison numbers from some of his client's contracts to see if they are competitive.

2. Financial Items

i. Audit/certification of accounting update

No update.

3. By-laws – Status, November 2013 version

Final changes were made and reviewed. Trustee Ballot made a motion to accept the April 2014 version of the CTSWDD By-laws, seconded by Trustee Morgan, motion carried on a unanimous vote.

New Business

1. Other items – walk-ons

Trustee Phillips suggested having the CTSWDD reusable bags as a give-away. Trustee Gordon brought up the bags that were a Campton Township give-away five years prior that fit on the shopping cart. They were not very expensive. Usage of reusable bags is down. Trustee Morgan said that reports of them harboring germs made some people get rid of them. President Berry said he would rather have money spent on an item rather than brochures. Trustee Ballot said we need to have different items to get the residents attention.

I. Adjournment

At 9:56 p.m. Trustee Phillips made a motion to adjourn the meeting, Trustee Ballot seconded, motion carried on a unanimous vote.

Next Regular Meeting

The next regular CTSWDD meeting will be May 19, 2014 at 7:30 p.m.