

**Campton Township Solid Waste Disposal District (CTSWDD)**  
**Meeting Minutes for the regular meeting of**  
**April 15, 2015                      7:30 p.m.**  
**held at Luau Coffee, 40W301 Route 64, Campton Hills, Illinois**

**A. Call to Order**

Trustee Phillips called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:30 p.m. Trustees Mark Gordon, Robert Knowlton, Denise Morgan, and Dave Phillips were in attendance. President Jack Berry joined and took over the meeting at 7:55 p.m.

**B. Pledge of Allegiance**

Trustee Phillips led the group in the Pledge of Allegiance to the American Flag.

**C. Welcome General Public and Guests**

Debby Ballot, 4N605 Snowbird Court, Campton Hills, IL

**D. Public Comments**

Ms. Ballot had no comments at this time.

**E. Campton Township Board and Village of Campton Hills Board Meetings**

The Campton Township Board meeting was not attended this month.

The Village of Campton Hills Board meeting was attended by President Berry on March 26, 2015. A short report was given on the new contract, timing of cart deliveries and billing.

**F. Review and Approval of Minutes of March 18<sup>th</sup>, 2015 Meeting**

Minutes of the March 18, 2015 regular meeting were presented. Trustee Gordon made a motion to approve the minutes, seconded by Trustee Knowlton. A vote was taken and the motion passed unanimously.

**G. Review and Approval of Minutes of March 21<sup>st</sup>, 2015 Public Forum**

Minutes of the March 21, 2015 Public Forum were presented. Trustee Knowlton made a motion to approve the minutes as amended, seconded by Trustee Gordon. A vote was taken and the motion passed unanimously.

**H. Review and Acceptance of Reports**

**1. Treasurer's Report**

**i. Report of Current Balances**

Checking Acct. Beginning Balance:	\$	642.21
0 Credits:	\$	.00
1 Debits (see March 18, 2015 Minutes	\$	67.80
Ending Balance:	\$	574.41

Money Market Beginning Balance:	\$14,677.08
1 Credit - Feb. 2015 interest:	\$ .64
0 Debits:	\$ .00
Ending Balance:	\$14,677.72

Trustee Phillips made a motion to approve the Treasurer's Report, seconded by Trustee Gordon. A vote was taken and the motion passed unanimously.

**ii. Presentation of Outstanding Bills**

None

**iii. Vote to Pay Outstanding Bills**

None

**2. Waste Management Monthly Reports**

CTSWDD did not receive the Tonnage Report or the MPU, CPL, UNR (Missed Pickup, Complaint, and Unresolved) Report in time for the April meeting. CTSWDD must receive reports by the 15<sup>th</sup> of the month so they can be reviewed at the monthly meeting. Starting next month there will be the addition of the Haul or Call Report. President Berry will take this matter up with Waste Management Public Sector Representative.

**3. Residents' Queries**

1. Four residents asked about an alternative to the program since they have long or uphill driveways. Waste Management will not be able to accommodate them with any of the three standard options they currently offer. However, Waste Management will offer driveway service for an additional fee.
2. There were quite a few complaints about WM Customer Service Representatives that did not give correct information concerning Campton Township. There was also one hang-up that was reported. CTSWDD is requesting a copy of the WM Customer Service script prior to the 04/01/15 deadline and the script that replaced it after 04/01/15. Guest, Debby Ballot, made the comment "Customer Service is everything when it comes to the residents." The trustees are in total agreement and President Berry will follow-up to make sure these problems are rectified.
3. Residents have been asking about the Subscription Yard Waste Program vs. the stickered yard waste.
  - a. It was the understanding of the CTSWDD that stickered yard waste would be picked up starting March 15 whereas the Subscription Yard Waste Program would be picked up starting April 1. It appears that no yard waste was picked up until April 1.
  - b. A robo-call was supposed to go out about the Subscription Yard Waste Program shortly after April 1<sup>st</sup> but never was made.

## I. Old Business

### 1. New Contract Discussion

According to Waste Management, of the 636 customers that filled out the online survey or successfully called in their waste cart/plan preference the breakdown was:

Option 1 – Unlimited Take All – 96-gallon cart - \$19.95/month	49 residents
Option 2 – Limited 64-gallon - \$17.00/month	232 residents
Option 3 – Limited 35-gallon - \$13.00/month	355 residents

There are 4,788 Waste Management customers in Campton Township so the remaining 4,152 customers will automatically be enrolled in Option 1 – Unlimited Take-All and will be receiving a 96-gallon waste cart during the month of July.

The billing for the new contract will not take effect until August 1, 2015.

### 2. Action Item List review

Action Items that were closed follow:

Transfer president@ctswdd.com to Trustee Knowlton. Complete.

Review and possible revision of Ordinance 1 & 2. CTSWDD lawyer suggested using Illinois State Statute as replacement.

Final updates and have both parties sign the WM/CTSWDD contract. Complete.

## J. New Business

### 1. CTSWDD Web Site

Trustee Morgan gave a short report on the CTSWDD.com website and when it was moved back to the Campton Township server. There have been a number of down times and an unresolved problem that has lead this board to investigate moving the website to a server of it's choosing. The discussion then turned to creating a more up-to-date website that is more easily maintained. Trustee Morgan's term ends in June of this year and is the only CTSWDD member that currently knows HTML. Trustee Knowlton requested and received a Web Redesign and Support Proposal from Intersites, Inc. The proposal included five phases. Phase 1 was to move the ctswdd.com website to the Intersites server. Phases 2-5 were the steps to create and support a redesigned website.

Trustee Phillips moved to approve the CTSWDD.com Web Design and Support Proposal as presented from Intersites. Trustee Knowlton seconded. After a discussion by the board, the motion was tabled.

The board will invite Intersites, Inc., President, Eric Weidl to the next regular meeting to give a presentation on the processes involved in the redesign process.

Trustee Phillips moved to approve Phase 1 of the CTSWDD.com Web Design and Support Proposal from Intersites, Inc. which is the move of CTSWDD.com to their server at an estimated cost of \$10/month plus transfer start-up fees. Seconded by Trustee Gordon, motion passed by roll call vote. Roll call vote: Trustee Gordon – Y, Trustee Knowlton – Y, Trustee Morgan – Y, Trustee Phillips – Y, President Berry - Y

**K. Adjournment**

At 9:16 p.m. Trustee Phillips made a motion to adjourn the meeting, seconded by Trustee Gordon, motion carried on a unanimous vote.

**Next Regular Meeting**

The next regular CTSWDD meeting will be Wednesday, May 20, 2015 at 7:30 p.m. at Luau Coffee, 40W301 Route 64, Campton Hills, IL.