

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of
March 23, 2016 7:30 p.m.
Held at Luau Coffee, 40W301 Route 64, Campton Hills, Illinois

A. Call to Order

President Berry called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:30 p.m. President Jack Berry, Trustees Steven Cartwright, Mark Gordon, Dave Phillips and Robert Knowlton were in attendance.

B. Pledge of Allegiance

President Berry led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public and Guests

Debby Ballot, 4N605 Snowbird Court, Campton Hills, Il.

D. Public Comments

Ms. Ballot had no comments at this time.

E. Meetings

1. Campton Township Board Meeting

The Campton Township Board meeting - no report.

2. Village of Campton Hills Board Meeting

The Village of Campton Hills Board meeting - no report.

F. Review and Approval of the Minutes of the February 17th, 2016 Meeting

Minutes of the February 17th, 2016 regular meeting were presented. Trustee Phillips made a motion to approve the minutes as amended, seconded by Trustee Knowlton. A vote was taken and the motion passed unanimously.

G. Review and Acceptance of Reports

1. Treasurer's Report

i. Report of Current Balances

Checking Acct. Beginning Balance:	\$ 2,924.61
0 Credits:	\$.00
2-19-16 #1033 Intersites progress payment:	\$ 800.00
Ending Balance 02/29/16:	\$ 2,124.61

Money Market Beginning Balance:	\$ 11,682.61
1 Credits: monthly interest:	\$.50

0 Debits:	\$.00
Ending Balance 02/29/16:	\$ 11,683.57

Trustee Phillips presented the Treasurer's report.

Trustee Knowlton made a motion to approve the Treasurer's Report, seconded by Trustee Gordon. A vote was taken and the motion passed unanimously.

ii. Presentation of Outstanding Bills

The \$565.00 invoice for the second Intersites progress payment was discussed.

iii. Vote to Pay Outstanding Bills

Trustee Cartwright made a motion to retroactively approve the payment of the \$565.00 second progress payment to Intersites. The motion was seconded by Trustee Phillips.

A roll call vote was taken: Trustee Cartwright – Y, Trustee Gordon – Y, Trustee Knowlton – Y, Trustee Phillips – Y, President Berry – Y. Motion passed.

2. Monthly Reports - Waste Management Data

i. Tonnage Report

Trash, Recycling and Yard Waste volume were reviewed for February with total Lbs./Customer of 244.14 which is higher than February 2015 (February 2016 was a leap year and included a fifth Monday) and slightly lower than January 2016.

ii. Missed Pick-Up, Complaints and Unresolved Report

There were 2 issues reported for February, none of which need further follow-up by CTSWDD or WM.

3. Residents' Queries

There were 5 residents' queries reviewed at the February meeting.

H. CTSWDD Web Site Maintenance and Push Notification

1. CTSWDD Web Site Maintenance and Push Notification

We discussed options on various methods to obtain E Mail addresses for the WM customers covered by CTSWDD. We discussed mail chimp cost options to send out E Mail notification to the customers where we have E Mail addresses.

We discussed how we want to pay as we go for the use of Mail Chimp or per usage charge or a monthly subscription. Trustee Phillips made a motion to approve up to \$100.00 for the first push of Mail Chimp to remind our users about the annual waste cart option, the motion was seconded by Trustee Knowlton.

A roll call vote was taken: Trustee Cartwright – Y, Trustee Gordon – Y, Trustee Knowlton – Y, Trustee Phillips – Y, President Berry – Y. Motion passed.

President Berry made a motion to move agenda item J in front of item I. Seconded by Trustee Gordon. A vote was taken and the motion was passed unanimously.

J. New Business

1. Rate Increase

President Berry gave the Secretary the official notification of the WM rate increase of the 3% starting April 1st, 2016 as per our agreement. He also gave the Secretary the Continuation Certificate for WM's Insurance.

2. United States Department of Commerce

President Berry gave the Secretary the letter from the US Dept. of Commerce. He also noted that on all mail being sent to CTSWDD we should request that it be sent to our official PO Box so that as we have Trustee's turn over something does not get missed.

3. Kane County Recycling

President Berry gave the Secretary the letter from the County of Kane about no Recycling Event of 3/12. We had a discussion about the concerns of the Kane County Recycling Coordinator about the ongoing costs to the county for recycling costs.

I. Old Business

We reviewed the Action Item Lists, closed the 1/20/16 follow up meeting with Intersites, closed homework list for new website. Added additional Action Items follow up with WM on paying for an annual distribution amendment to the agreement, secondly to request WM for an annual list of customers covered by our agreement.

Added three additional items to our annual action item list, U S Dept. Census Bureau report, Review WM annual rate increase notice, Make sure we receive WM Continuation Certificate for their Insurance as required by our agreement.

President Berry made a motion that we approve the language change requested by Waste Management on the service dates for yard waste, add approval for President Berry to sign the agreement for CTSWDD. Motion seconded by Trustee Phillips. A vote was taken and it passed unanimously.

K. Adjournment

At 8:45 p.m. President Berry made a motion to adjourn the meeting, seconded by Trustee Gordon, motion carried on a voice vote.